

JOSUE A. AGUILAR

Communications & Operations Professional

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SUMMARY

Communications and public affairs professional with a background in nonprofit advocacy, research and analysis, and community-facing work. I specialize in coordinating the moving parts: stakeholder communications, campaign coordination, keeping projects on track, and translating what's happening on the ground into something leadership can act on. Multilingual. Based in New York City.

EXPERIENCE

Advisory Board Member

Concerts for Compassion, New York, NY · Feb 2026 – Present

– Advise on communications strategy, fundraising event planning, and messaging to strengthen supporter engagement and retention.

Volunteer Paralegal / Interpreter

Catholic Charities Immigrant & Refugee Services, New York, NY · Jan 2026 – Present

– Conduct intake interviews and provide Spanish interpretation during legal-aid workshops for refugee and immigrant clients.

GSOC Support Operator (Research Associate)

Pinkerton, New York, NY · May – Aug 2024

- Produced approximately three weekly intelligence briefing memos synthesizing open-source media analysis into actionable recommendations for senior leadership.
- Coordinated cross-team stakeholder communications to support rapid-response planning and consistent messaging under tight deadlines.

Communications Associate

NRDC (Natural Resources Defense Council), New York, NY · Jul 2018 – Oct 2023

- Coordinated 45+ annual advocacy and fundraising campaigns using Asana; managed vendor contracts and tracked deliverables to ensure on-time execution.
- Served as primary liaison resolving approximately 350 weekly stakeholder inquiries; streamlined response processes by 25% through workflow automation.
- Tracked donor engagement in Salesforce using custom dashboards; drafted and deployed 35+ monthly fundraising and advocacy communications via Action Kit.
- Drafted 30+ annual public comment letters to local, state, and federal agencies including submissions targeting ExxonMobil and Procter & Gamble.
- Co-led a 10-member Program Associate Committee, organizing 3–5 annual events and building an intranet that reduced new-hire onboarding time by 50%.
- Managed end-to-end VIP donor coordination including travel, accommodations, and chaperoning at exclusive events including film premieres.

Consular Communications Intern

Consulate General of Ecuador, New York, NY · Mar – Jul 2018

– Responded to high-volume bilingual inquiries on passport renewal, dual citizenship, and legal assistance; translated and copy-edited official documents.

Research Assistant

Institute of International Education (IIE), New York, NY · Jan – Oct 2017

- Aggregated 200+ educational resources for Syrian refugees for the Platform for Education in Emergencies Response through multilingual OSINT research.
 - Led OSINT research on countering extremism for a UK OID funding proposal; findings incorporated directly into the submitted proposal.
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SKILLS & EDUCATION

Communications

Stakeholder Engagement · Campaign Coordination · Policy Writing · Media Monitoring · Intelligence Briefings · OSINT · Writing & Editing · Event Coordination · Employee Engagement

Technology

Salesforce · Asana · Power BI · Tableau · Action Kit · Dataminr · ArcGIS · Cision · SQL · Concur · Microsoft Office · Google Suite · Adobe

Education

B.A. International Relations Tufts University · Dean's List Languages: English (native) · Spanish (fluent) · French (proficient) · Arabic (basic)